

I. CALL TO ORDER The meeting was called to order at 6:30 pm in the basement meeting room at the Town Hall. In attendance were Selectmen Roger Barham and Neal Janvrin; Town Administrator Heidi Carlson; Selectmen's Clerk Kathy Clement; and School Board member Gordon Muench. Bruce White from FCTV was live broadcasting the meeting. All rose for the Pledge of Allegiance.

II. ANNOUNCEMENTS

1. Candidate Declaration for Town and School District Offices is open and runs through tomorrow. The Town and School Clerks have special open hours from 3:00 to 5:00 pm only for sign-ups, on the final Friday February 1, 2019 at the Town Hall. You must be registered to vote to declare your candidacy.

The listing of all candidates is located on the home page of the Town's website. There is still one School Board position open and one Cemetery Trustee position open.

2. School Deliberative Session will be held at 9:00 am this Saturday February 2, 2019 at the Ellis School Gym with a snow date of Tuesday February 5, 2019 at 7:00 pm.

3. Town Deliberative Session will be held at 7:00 pm on Monday February 4, 2019 at the Ellis School Gym with a snow date of Wednesday February 6, 2019 at 7:00 pm. Weather looks good for both events so it is anticipated they will be held on their scheduled date.

Same day voter registration is NOT available for Deliberative Sessions.

4. The Building Inspector will be closed on Wednesday February 13, 2019 for training.

5. Town Offices are closed on Monday February 18th in observance of President's Day. There are no trash delays during the week of President's Day.

6. The Town's financial audit will begin on Monday February 4 and is planned to run through February 6, 2019.

III. LIAISON REPORTS

Janvrin reported that FCTV met on Monday January 28, 2019. The Committee approved motions to purchase a new camera and tripod up to \$3,500; and to purchase two sound bars for the library monitors up to \$200. Carlson said the monitors were purchased yesterday at a cost of \$196.00.

In March, Bruce White will transition to the Assistant Coordinator position and Bill Millios will be the Coordinator.

A meeting was held at 10:00 am this morning with engineers relative to the Sandown Road Bridge Overflow. The meeting (one hour) was taped and will be rebroadcast in coming days and weeks as it will provide a lot of the detail relative to the Town's options for the repair work. This will be further discussed as we look at Deliberative Session prep this evening. The meeting was taped and will be rebroadcast tonight and Friday night at 9:00 pm and Saturday and Sunday at 5:00 pm.

IV. APPROVAL OF MINUTES

Janvrin made a motion to approve the minutes as written of 24 January 2019. Barham seconded the motion and the vote was unanimous 2-0.

V. SCHEDULED AGENDA ITEMS

At 6:40 pm Leon Holmes Jr came in to discuss the Sandown Road Bridge, and to discuss an amended dollar amount for Warrant Article 17 for the Bridge Capital Reserve Fund.

The NHDOT issued a letter dated January 10, 2019 stating that the Sandown Road Bridge overflow (built in 1930) would need to be closed and offered an alternative to allow one lane alternating traffic in the center lane of the bridge.

Carlson reported that the Board has a few choices to make as we approach Deliberative Session. One is whether to do it ourselves or to try and swap this bridge with Martin Road within the NH Bridge Aid Program. Secondly we will need to amend the Bridge Capital Reserve Fund or the operating budget, to have funding to be able to fix the bridge.

After the meeting with Stantec this morning Barham and Janvrin think that changing the appropriation in Warrant Article 17 for the Bridge CRF would be the best way to fund this. Further the Board felt that we should leave the Martin Road (also red flagged by the NHDOT) in the State Bridge Aid Program as is. Martin Road has been in the Program for about eight years now and is nearing the end as it would be due for State funding in the 2020-21 fiscal year.

If we try to swap Sandown Road Bridge for Martin Road Bridge and the State approves the switch, that will take additional time and it will expand the scope of work required at the Sandown Road Bridge significantly. We run the risk that these additional time delays push us closer to further deficiency or degradation at Martin Road, which could be closed by NHDOT just as suddenly as Sandown Road was. If we remove Martin Road from the Bridge Aid Program, we will need to reapply and wait at least another 10 years for funding within that queue. If we put the Sandown Road Bridge into that slot, we would need to pay for a full engineering study and process to meet NHDOT requirements, most likely we will have to do a full larger bridge replacement and not a repair. This too, will add significant time to the repair process (ie: at least two years versus the six or so months, if we proceed on our own). Another downfall of swapping projects is that Fremont will forfeit our 80% reimbursement of funds spent to date on Martin Road engineering costs, which totals \$39,639.

The Town will be closing the bridge to one lane as soon as possible and Carlson will be contacting the Town of Sandown and sent an email to Superintendent Hutton today in follow-up to the morning meeting with Stantec. The plan remains to do work at the period of lowest flow, which will likely coincide with summer vacation and have less bus traffic in the area. The estimate of time for repairs is the Town proceeds this spring is a total of a two month complete closure, and approximately six months total. close the road in the summer (no school buses) to do the repairs and it should take about 2 months.

There was some discussion on the presentation of information and materials for Deliberative Session as residents may have many questions regarding the bridges. If we do a lot of the work, it will save a lot of money. Barham will work with Carlson on some bullet points for the session. Carlson will send the information to Mike Rydeen, Town Moderator, and the Budget Committee, tomorrow.

Carlson also emailed CR Willeke, NHDOT Municipal Highway Engineer, who is in charge of the Bridge Aid Program (two weeks ago with some questions, and he responded today). Carlson asked him if someone from the State would be available to attend our Deliberative Session and answer any question that residents would have but she has not gotten a reply. Carlson will also have additional information on the Town Website for residents to read before the Deliberative Session.

Janvrin made a motion to amend Warrant Article 17 from the posted amount of \$25,000 to \$200,000 to be added to the Bridge Capital Reserve Fund. Barham seconded the motion and the vote was unanimous 2-0. They discussed that any money in the Bridge Capital Reserve Fund that is not used will stay in the Fund for use on the next bridge project, anticipated to be the Martin Road Bridge. This additional appropriation will not take us over the 10% cap that the State allows to be added at the Deliberative Session.

At 7:00 pm the Selectmen thanked Mr. Holmes for attending and he left the meeting.

7:00 pm Department Heads - None

At 7:05 pm Conservation Commission members Bill Knee and Rich Cooper; and Town Forester Charlie Moreno came regarding the next phase of the Glen Oakes Managed Timber Harvest. Mr. Moreno stated that the Town Forest Management Plan to manage the forest is being done in phases with the first phase done in 2013 and moving to the next phase about every three years. There has been a longer time frame this time.

Moreno stated the he got quotes and local logger Fred LeClair sent a very competitive quote. They were also the company that did the first phase. Moreno looked at the area done in 2013 and said it looks great and the next phase will be done the same way. The Intent to Cut was filled out by the logger and has been reviewed by Moreno. Moreno came to present the information and ask the Board to sign the Intent. He noted that there have been changes to the Timber Law that waive the timber tax in a municipal harvest. Fremont has not charged the tax on municipal projects in many years.

Conservation Commissioner Bill Knee said he was in tonight representing Chair Leanne Miner and reported that the Commission met in a special meeting this afternoon to review the documents and had approved them and were recommending moving the project forward.

Janvrin made a motion to sign the Intent to Cut for lot 2-156.002.001 to maintain about 50 acres of the forest. Barham seconded the motion and the vote was unanimous 2-0. Board members signed the Intent and a copy will be scanned to Moreno and emailed to the logger tomorrow. Moreno said he would have a contract to the Board or Conservation Commission to sign shortly.

Moreno and the commissioners left the meeting at approximately 7:20 pm.

VI. OLD BUSINESS

1. Town Report – Carlson review two changes in the Selectmen’s Annual Town Report regarding bridge work and the Safety Complex parking lot paving. Board members were fine with the updated report.
2. Deliberative Session Preparation included deciding that Janvrin would present the Town Report Appreciation Award at Deliberative Session on Monday night, and that Barham will read the “State of the Town” presentation.

VII. NEW BUSINESS

1. Janvrin made a motion to approve the Accounts Payable manifest of \$19,836.35 for the current week dated February 1, 2019. Barham seconded the motion and the vote was unanimous 2-0.
2. The Selectmen reviewed the folder of incoming correspondence.

Janvrin had questions about TV issues at the Complex. Carlson said that Comcast provides basic cable to the Safety Complex and Library as part of the contract. Carlson questioned the new contract from Comcast our current contract expires in February 2019, Janvrin said he will be talking to Jay Somers about the contract. Carlson sent him an email also.

3. FCTV Revolving Fund Manifests

Barham made a motion to approve Manifest 2019-02 in the amount of \$41.29 to reimburse Bruce White for floor mats and DVD's. Janvrin seconded the motion and the vote was unanimous 2-0.

Janvrin made a motion to approve Manifest 2019-03 in the amount of \$196.00 to reimburse Heidi Carlson for the purchase of sound bar (speakers) for FCTV monitors at the Fremont Library for sound enhancement (selected by Bruce White as part of an FCTV Committee decision). Barham seconded the motion and the vote was unanimous 2-0.

4. Janvrin moved to approve the abatement of \$14,000 in value (\$411.60 refund) on parcel 03-002.002.32B for Rosemarie Stevens at 27 Tarah Way for quality adjustments to the building value. Barham seconded the motion and the vote was unanimous 2-0.

5. Barham made a motion to approve 2018 Interest abatement of \$99.76 on hardship payment plan for parcel 03-001.001.41B. Janvrin seconded the motion. The vote was unanimous 2-0.

6. Janvrin moved to approve Purchase Order 2019-03 in the amount of \$940.00 for upgrade of the Windows operating system version on the Town Hall server to 2016 from 2008. Barham seconded the motion and the vote was 2-0. This was in follow-up to the business planning meeting last Wednesday.

VIII. WORKS IN PROGRESS

The Town Report is in progress. Printer deadline is next week, immediately following the two upcoming Deliberative Sessions. The bound copies of the Report will be back in Fremont by early March. Much of it is already on the Town's website.

Barham made a motion to recess until 7:40 pm to allow members to read the minutes of the meeting this morning, so that they can be approved this evening. Janvrin seconded the motion. The vote was 2-0.

Janvrin made a motion to reopen the meeting at 7:48 pm and Barham seconded the motion. The vote was unanimous 2-0.

Barham made a motion to approve minutes as amended of January 31, 2019, the 10:00 am session. Janvrin seconded the motion and the vote was unanimous 2-0.

With no further business to come before the Board Janvrin made a motion to adjourn the meeting at 7:49 pm. Barham seconded the motion and the vote was unanimous 2-0.

The next Board meeting will be held at 6:30 pm on Thursday February 7, 2019 at the Fremont Town Hall in the basement meeting room.

Respectfully Submitted,

Kathy Clement
Selectmen's Clerk